

# **DARS/DBVI STATE REHABILITATION COUNCILS**

## **SRC Hearing Officer Subcommittee**

### **DRAFT AGENDA**

**August 1, 2025**

**10:00 a.m. – 12:00 p.m.**

Department for Aging and Rehabilitative Services  
8004 Franklin Farms Drive  
Henrico, VA 23229

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| <b>10:00 a.m.</b> | <b>Call to Order</b><br>Introduction of Members<br>Approval of Draft Agenda<br>Approval of Draft May Meeting Minutes |
| <b>10:20 a.m.</b> | <b>Review of IFB Instructions</b><br>Purpose of Committee<br>How to Evaluate   |
| <b>10:30 a.m.</b> | <b>Review of IFB Writing Sample #1</b>   |
| <b>10:45 a.m.</b> | <b>Discussion of IFB Writing Sample #1</b><br>Vote on Bid Submission #1  |
| <b>11:00 a.m.</b> | <b>Review of IFB Writing Sample #2</b>   |
| <b>11:15 a.m.</b> | <b>Discussion of IFB Writing Sample #2</b><br>Vote on Bid Submission #2  |
| <b>12:00 p.m.</b> | <b>Adjourn</b>   |