



COMMONWEALTH OF VIRGINIA
DEPARTMENT FOR AGING AND REHABILITATIVE SERVICES

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Manual –ALF Relocation Plan

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The following acronyms are used in this transmittal:

ALF-Assisted Living Facility
APS-Adult Protective Services
DARS-Department for Aging & Rehabilitative Services
DSS-Department of Social Services

The purpose of this transmittal is to provide revised guidance on the APS Division Manual, ALF Relocation Plan. Grammatical, capitalization, and punctuation changes that do not alter the meaning of the guidance are not identified in the transmittal.

The APS Division undertook revisions not only to reflect legislative changes and regulatory updates, but also in response to directives from the Office of Regulatory Management (ORM) to consolidate and reduce state agency regulations and guidance documents.

Unless otherwise stated, the provisions included in this transmittal are effective upon receipt.

This transmittal and manual are available on FUSION at:

<https://fusion.dss.virginia.gov/dars/DARS-Home/ADULT-SERVICES/Adult-Services-Manuals>

Changes to the manual are described in the following chart:

Section	Significant Changes
Entire Chapter	Ensured use of acronyms when appropriate. Revised and/or relocated content within document to improve clarify and ensure guidance was concise. Struck duplicative or repetitive content. Ensured references to APS Division staff were accurate.

	Struck sample letters and forms. These documents have been relocated to the DSS intranet.
16.4	Clarified procedures for opening an APS case.

Questions about this transmittal may be directed to the appropriate APS Division staff.

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