



## **Commonwealth Neurotrauma Initiative (CNI) Trust Fund Advisory Board**

---

***Meeting Minutes \* February 9, 2024 \* 9:00 a.m. to 10:00 a.m.***

### **Members participating Virtually**

- Heather Funkhouser Board, Virginia Department of Health
- Kathryn Hayfield, Commissioner, DARS
- Joshua Sloan, (Vice Chair) Bankruptcy Analyst, Truist
- David Reid, PsyD, Neuropsychologist, Augusta Psychological Associates

### **Staff**

- Jacole Thomas (staff), CNI Trust Fund Program Specialist, DARS Brain Injury Services Coordination Unit

### **Guests**

- Marcia DuBois, Deputy Commissioner, DARS, Division for Community Living
- Chris Miller, Director, DARS Brain Injury Services Coordination Unit
- Donna Cantrell, Program Specialist, DARS Brain Injury Services Coordination Unit
- David Jackson, Grants Compliance Lead, DARS, Fiscal Division
- Renee Tabb, Procurement Supervisor, DARS, Procurement
- Lynrita Smith, Senior Procurement Officer, DARS, Procurement
- Lisa Martinez, Senior Procurement Officer, DARS, Procurement

### **Welcome and Introductions**

Josh Sloan, (Vice Chair) called the meeting to order and roll call was taken. This was an all-virtual meeting and quorum was achieved.

### **Public Comment Period**

No public comments.

### **Presentation**

Sheltering Arms Institute presented on their grant application "Caregiver support for individuals caring for someone with a traumatic brain injury".

**Grant Application Vote**

The four participating Board members voted on and unanimously approved the funding of grant applications from:

Sportable	3 years	\$450,000.00
Sheltering Arms Institute	2 years	\$275,449.96
VCU Karmarkar	3 years	\$413,086.00
Healing Sounds	3 years	\$407,760.00

**Adjourn**

The Vice Chair adjourned the meeting at 10:00 a.m.