



## **Alzheimer's Disease and Related Disorders Commission Training Work Group**

Wednesday, May 8, 2024  
9:00 am- 10:30 am

Electronic meeting

### **Meeting Minutes**

#### **Members Present electronically:**

Kim Kutner, *Chair*  
Denise Butler  
Leslie Bowie  
Annette Clark  
Rachel Coney  
Kimberly Davis  
Kathy Guisewhite  
Kim Ivey  
Melissa Long  
Michael Watson

#### **Staff:**

George Worthington

#### **Welcome & Introductions**

Kim Kutner welcomed members and asked everyone to introduce themselves.

Kim Kutner, *Chair*

#### **Adopt Agenda**

*Action Item:* Adopt draft Agenda

Rachel Coney made a motion to adopt the agenda as presented.  
Denise Butler seconded the motion. A vote was taken and the agenda was adopted unanimously as presented.

Kim Kutner

#### **Review and Adopt Minutes from February 9, 2024 Meeting**

Kimberly Davis and Kathy Guisewhite noted that they were present and not listed as present. With no other changes to the minutes, they were adopted as presented.

Kim Kutner

#### **Public Comment**

No public comment was received.

Kim Kutner



### **SMARTIE Goals for DSP Goal 3**

Kim Kutner, George  
Worthington

Mr. Worthington briefly reviewed the previous workgroup meeting's activities that focused on prioritizing the strategies under Goal 3 of the Dementia State Plan into short, medium and long-term, and high priority. The ADRD Commission approved those priorities at their meeting in March. The next steps in creating the Implementation Plan for the Dementia State Plan that is a deliverable under the BOLD Healthy Brain Virginia project are to attach measures to strategies and decide which strategies to include in the Implementation Plan. Each workgroup will be doing that during this quarter, and the combined efforts will become the draft implementation plan that will be reviewed by the Commission at its meeting on June 11.

Members discussed the various strategies under the three objectives of Goal 3 of the Dementia State Plan, and made suggestions for how to measure achievements as well as ways to achieve them. Mr. Worthington noted that many of the strategies will be more amenable to measuring outputs rather than outcomes given the four-year time frame of the Plan. Other strategies will require leveraging the upgraded Dementia Capable Virginia website.

Members had specific suggestions around:

- partnering with other organizations such as the Virginia Memory Project, Unite Us, and Virginia Navigator;
- vetting and sourcing training programs for professionals
- utilizing dementia friendly (e.g., Dementia Friendly @ Work) trainings for legal and financial professionals
- catalog and inventory training materials for community members;
- training modules available through Martha W Goodson Center;
- and reaching caregiver support groups.

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### **Discussion: 2024 Activities**

Kim Kutner

Members discussed next steps—Mr. Worthington will canvass the group on their top three priorities to select action areas for the workgroup.

### **Meeting Adjournment**

Kim Kutner

Ms. Kutner adjourned the meeting at 10:30pm.